

# AMERICAN CONNEMARA PONY SOCIETY

Document Number: Foundation FO 2

Document Name: Request for Disbursement of Foundation Funds



## ACPSF

PO Box 100

Middlebrook, VA 24459

Phone: (540) 886-2239

FAX: 540-722-2277

Date Request Submitted: \_\_\_\_\_

Program or Committee: \_\_\_\_\_

Signature of Program or Committee Chair: \_\_\_\_\_

### Request should contain the following information:

1. Needs Assessment: \_\_\_\_\_

2. Target Population (Regional, National or International): \_\_\_\_\_

3. Project Goal: \_\_\_\_\_

4. Objectives, Strategies and Activities (please attach further information): \_\_\_\_\_

\_\_\_\_\_

5. Total Amount requested: \_\_\_\_\_

6. Date Needed: \_\_\_\_\_

7. Yearly Budget Information for Existing Program or Committee: \_\_\_\_\_

8. Year to Date Expenditures for Existing Program or Committee: \_\_\_\_\_

### For Office Use ONLY

Date Request Received in ACPSF Office: \_\_\_\_\_

Date Request Reviewed by ACPSF Committee: \_\_\_\_\_

Amount Disbursed: \_\_\_\_\_

Date Disbursed: \_\_\_\_\_

SIGNED: ACPS Treasurer: \_\_\_\_\_

**Revision History**

Date	Changes	Author
3/2008	Update address	Susan McConnell